

Minutes of the St. Anthony Abbot Pastoral & Finance Committee
Tuesday, December 12, 2023 – 7:00 p.m.
St. Anthony Abbot Parish Center

Members Present: Mary DeFoe, Mary Freitag, Greg Buckner, Bob Boehm, Rich Rydberg and Ryan Schug. Also present: Shelby & Sarah Fox
Absent: None

- I. Meeting was called to order by Mary DeFoe at 7:00 p.m.
- II. Mary DeFoe led the committee in prayer.
- III. Deacon Steve Linton recommended the appointment of Greg Buckner to the Pastoral Council to replace Greg Montgomery who moved away.

Motion by Mary Freitag, second by Rich Rydberg, to appoint Greg Buckner to the St. Anthony Pastoral Council. Motion called and passed unanimously.

- IV. The committees reviewed the current balance sheet as of December 12, 2023. There is currently \$34,901.62 in the general checking account and \$25,081.87 in the general savings. Deacon Steve reported that \$50,000 dollars was withdrawn from the Mission Diocese Investment fund on December 1st as interest income to bolster parish finances at the end of the year. \$25,000 was deposited into checking and \$25,000 was deposited into savings. The current balance of the Mission Diocese Investment Fund is \$419,110.45. There is also \$14,169.61 in other investments. The balance of the Perpetual Care account is \$187,531.22 and the Cemetery Maintenance fund has a balance of \$16,571.09. There is a current loan payable balance of \$183,000 to Cumberland Federal Bank for the new building project.

- V. Old Business:

- 1.) Building Project Finance Update: Deacon Steve provided an update on the building project finances. As of October 12th, 2023, the total amount drawn on the \$500,000 line of credit is \$183,000.00. Northwest Builders received final payment on construction of the new building in the amount of \$66,125.19. R.K. Wolfgang has also received final payment in the amount of \$15,940.00 for refinishing of furniture and new tables and statue bases. Willet-Hauser is the only remaining outstanding debt at \$65,529.40 for the stained-glass windows.

The Capital Campaign is continuing to do well with better than 81% of pledges paid to date. More contributions are coming in at the end of the year. Deacon Steve will provide updated numbers in the new year.

- 2.) Land use agreement for soccer fields: Shelby and Sarah Fox expressed interest in purchasing or leasing the former soccer field for agricultural use. The issue was discussed at a previous finance committee meeting, and it was decided it would be in our best interest to lease the property and maintain ownership. Shelby and Sarah were present to address the committees and to answer any questions.

Motion by Bob Boehm, second by Ryan Schug, to agree to a one-year lease of the property for agricultural purposes with Shelby and Sarah Fox with the agreed lease price of \$1,800 per year. Motion called and passed unanimously.

- 3.) Any other old business: There was no other old business to discuss.

VI. New Business:

- 1.) Replacement/purchase of copier and office printers: Deacon Steve advised the printer in Micheles office has stopped working and needs to be replaced. It was purchased from EO Johnson and was under a maintenance agreement. The copier was no longer serviceable and needs to be replaced. The main copier and printer in the copy room is also nearly ten years old so it's time to replace it as well while updating the contract on the other. Deacon Steve also believes it would be advisable to replace his printer with a contract printer from EO Johnson since replacement ink cartridges are included in the service contract. The total cost to purchase the three new copy and printer units is \$6,938.99. The maintenance cost on all three machines will be \$171.69 paid quarterly. Deacon Steve pointed out that just replacing the ink cartridges in his current printer costs about \$450.00 and is usually done at least twice a year.

Motion made by Bob Boehm, second by Mary DeFoe, to purchase the equipment from EO Johnson with the proposed service agreement. Motion called and passed unanimously.

- 2.) Classroom lighting: Deacon Steve advised he plans to contact White Electric about converting the remaining light fixtures in the classrooms to LED lighting this winter. Most of the office spaces, the parish hall, and some classrooms have already been converted. Deacon Steve expects the cost to be somewhere between \$3,000 and \$4,000 dollars. There were no objections and Deacon Steve will arrange the work when it's convenient.

- 3.) Parking Lot Lighting: Deacon Steve advised it has brought to his attention that there is not enough light on the northwest corner of the parking lot. It is difficult for people to see the curb when other vehicles are parked in the spaces in that area. Deacon Steve has been in contact with Cumberland Utility, and they are going to place another pole and light in that area. The work will have to wait until spring, but it is on their agenda.
- 4.) Parish/Rectory maintenance: Deacon Steve reported there has been a lot of talk about maintenance needing to be done to the Rectory. Deacon Steve advised that Fr. Kanna is going to be gone for six weeks beginning in February and that would be a good time for anyone who wants to, to do some general painting and cleaning. There are a couple of light fixtures that need to be replaced. Fr. Kanna has also expressed the desire to have some motion sensor lights installed outside. Deacon Steve took the opportunity to remind everyone that we did over \$8,000.00 worth of work on the rectory before Fr. Kanna moved in. We replaced both toilets, the hot water heater, and other general plumbing repairs including getting the dishwasher connected and ready for use. We also replaced the microwave in the kitchen that wasn't working. Previously to that, we had a new metal roof put on the rectory.

It was agreed that Deacon Steve and Rich Rydberg would walk through the rectory with Fr. Kanna to determine what improvements can be made while he is gone.

- 5.) Any other new business: There was no other new business discussed.

- VII. Motion to adjourn made by Rich Rydberg, second by Bob Boehm and voted unanimously to adjourn. Meeting adjourned at 8:21 p.m.

Next regularly scheduled meeting date: Thursday – April 4, 2024.

Dcn. Steve Linton
Parish Life Coordinator